

City of Minneapolis Licenses and Consumer Services

350 South 5th Street – Room 1C Minneapolis, MN 55415–1391 Phone: 612-673-2080 Fax: 612-673-3399 TTY: 612-673-2157 www.minneapolismn.gov/business-licensing

License Application Guidelines and Checklist

DBA:
Expiration: Nov 1
License Code: 58
Rev Code: 311002
MCO: 267.40
Adm Issuance: NO
LICENSE ID #
CSR:

	TION: Any place where balls or missiles of any kind are thrown or shot at any type of target. This applies to non-coin games only. If games are coin operated (token, slug, ticket), an Amusement Mechanical Device license is required.				
Staff Initials	Application Checklist Submit completed items below to: Minneapolis Development Review 250 South 4 th Street Room 300 Public Service Center Minneapolis, MN 55415				
	☐ 1. License Application (Form #1)				
	2. Zoning Addendum (Form #2)				
	3. Business Plan (Form #3)				
	4. Fee: plus New License Surcharge:				
	Additional Information				

License Type: Games of Skill

Your License Application

- a. Incomplete applications will be returned.
- b. All applications must be signed by an owner, partner or principal.
- c. No license will be issued for a period longer than one year.
- d. Licenses are not transferable.
- e. Make a duplicate copy of this packet for your personal records before submitting.
- f. Minnesota Sales Tax ID Number or 651-296-6181.
- g. If you are applying for multiple licenses, applications may be combined. Talk to Licenses Staff at 300 Public Service Center.

Additional Licenses/Permits

Additional Licenses and Permits may be required. See Additional Licenses / Permits - #4 attached.

Fire Department Approval

Approval of the Fire Department is required before a license will be granted. This will be requested by a License Inspector.

Information in Other Languages

Yog xav paub tshaj nos ntxiv, hu 612-673-2800. Macluumaad dheeri ah, kala soo xiriir 612-673-3500. Para mas información llame al 612-673-2700.



City of Minneapolis Licenses and Consumer Services 350 South 5th Street – Room 1C

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Minneapolis, MN 55415–1316
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// 1
FOR OFFICE USE ONLY:
LICENSE ID #:
LIC CLERK:
FEE: \$
DATE:

LICENSE APPLICATION

1. BACKGROUND INFORMATION				
Type of License Minnesota Sales Tax ID Number, Social Security Number, or Individual Tax ID Number	As the Licensee, I am: Starting a new business in a new building (New business) Starting a new business in an existing building (New business) Taking over an existing business (New owner) Name of existing business			
Legal Corporate Name of Business	Remodeling only Trade Name (DBA)	y	Business Telephone Number	
	, ,		Business Telephone Number	
Business Address/Location	City		State	Zip Code
Mailing Address (if Different than Business Address)	City		State	Zip Code
Name of Person Filling out this Application	Title		Telephone Number	
E-mail Address	Fax Number		Cell Phone Number	
Name of Manager and Home Address			Date of Birth	
Type of Ownership: Sole Proprietor Corporation Partnership Non-Profit	Date of Incorporation		State of Incorporation	
Is this business publicly traded?				
2. LIST ALL OWNERS, PARTNERS AND CORF	PORATE MEMBERS (Attach additional	sheet if necessary.)
Full Name: First, Middle, Last	Date of Birth	% of Ownership	Telephone Numb	er
Home Address	City	State	Zip Code	
Full Name: First, Middle, Last	Date of Birth	% of Ownership	Telephone Numb	er
Home Address	City	State	Zip Code	
Full Name: First, Middle, Last	Date of Birth	% of Ownership	Telephone Numb	er
Home Address	City	State	Zip Code	
Full Name: First, Middle, Last	Date of Birth	% of Ownership	Telephone Numb	er
Home Address	City	State	Zip Code	
Have any of the above people been convicted of a crime?	Yes No		1	
If Yes, please provide (or attach) dates and conviction specific				

3. BUSINESS INFORMATION			
Square Footage for Business Use		Hours of Operation	
Describe in detail the principal produc	ts, types of entertainme	ent or services rendered.	
List any licenses currently or previous	ly held in Minneapolis (Business or Individual).	
		nneapolis or another government entity?	? ∐ Yes ∐ No
If Yes, indicate date of denial/revocation	on, government agency,	reason for denial or revocation.	
Are you planning or have you complete	ed any construction	Name of Contractor or Building Manag	ger
or remodeling? Yes No			
Explain the scope of the remodeling or	construction:		
Explain the scope of the remotering of			
Workers' Compensation Company		Policy Number	Dates of Coverage
workers compensation company		1 oney rumber	Dates of Coverage
		Or	
I certify that I am not required to carr		on insurance because: I am self insur	ed. 🗌 I am the sole
		vho are covered by workers' compensation	
		rkers' compensation law. These include	spouse, parents, and children
regardless of age. All other workers wh			
		VEHICLES	
Will there be vehicles used in the busin		(Attach additional sheets if necessary)	
Year/Make/Model	Vehicle Company ID Number	VIN Number	License Plate Number
	1D Number		(State)
		RIFICATION	
		ity of Minneapolis to assess your qualific	
Disclosure of this information is voluntary. You are not legally required to provide this data; however, if you fail to do so, the City			
of Minneapolis may be unable to process this application. Disclosure of your Social Security number, Minnesota Tax ID Number, or Individual Tax ID Number is required by Minnesota Statutes 270C.72 and your Social Security number may be requested by and			
		270C.72 and your Social Security number abmission of this application, all informa	
			tion except your Social
Security Number will be public information pursuant to Minnesota Statutes, Chapter 13. A SIGNATURE IS REQUIRED IN ORDER TO PROCESS THIS APPLICATION			
A SIGNAT	TURE IS REQUIRED IN (ORDER TO PROCESS THIS APPLICATIO	N
I. (print name)	cert	ify or declare under penalty of perjury u	nder the laws of the State of
Minnesota that the foregoing is true an	d correct. All informat	tion given is subject to verification by the	e State of Minnesota.
a-a			
SIGNATURE OF APPLICANT		TITLE	DATE



City of Minneapolis Community Planning & Economic Development Planning Division 250 South 4th St. Room 300 Minneapolis MN 55415-1316 612-673-3000 or 311 Fax 612-673-2526

Zoning Addendum

Applicants requesting a business license must be in compliance with all zoning regulations before a license can be approved. Bring this form to the **Minneapolis Development Review Center at the above address, or call (612) 673-3000 or 311 to schedule an appointment** for a City Planner to complete the remainder of this application. Approval from the Planning Department and/or City Planning Commission is required <u>before</u> an official license will be approved by the Minneapolis City Council.

	THIS SECTION IS TO BE COME	PLETED BY THE APPLICANT ====	
Name of Business:			
2. Proposed Business Address	S:		
	= THIS SECTION IS TO BE CON	IPLETED BY CITY PLANNER ====	
3. Zoning district:	Proposed land use((s):	
4. Are there any existing land	use approvals for this address wh	ich affect this license application?	□YES □NO
f Yes, provide a brief descripti	ion of any land use history relevar	nt to the proposed licensure	
5. Comments:			
-	Enforcement Staff required?	ES □NO LETED BY ZONING INSPECTOR =	
_		/al? ☐YES ☐NO If No, List requ	
8. Comments:			
CPED Planning Staff Signatu	ıre:	DATE	EXT
====== <u>AUT</u>	HORIZED HOURS TO BE COMP	PLETED BY LICENSE INSPECTOR	_========
R, OR, C1, C2, C3S	, C4, and I: Sun - Thurs, 6:0	00 am to 10:00 pm; Fri - Sat, (6:00 am to 11:00 pm.
Downtown and C3A:	Sun - Thurs, 6:00 am - 1:0	0 am; Fri - Sat, 6:00 am - 2:0	0 am.



Signature ___

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Business Plan Requirements

The Minneapolis Code of Ordinances (MCO), Chapter 259.30, requires applicants to provide a business plan that sets forth, in detail, the ma que

		licensed business will be operated. Applications will not licable to your business operation. Answer all that are relevant			
1.	. Security Plan / Staffing Model. MCO 259.250 requires a licensee to take appropriate action to prevent illegal conduct by anyone on your business premises and parking area. Attach your security plan which addresses issues related to your business.				
2.		ment. MCO 259.125 requires a licensee to clean litter with the clean-up including additional resources during the warm		s of your establishm	nent. Describe your
3.	Entertainmen	nt. Describe the type of entertainment at your establishment	t and the age group ex	spected to attend.	
4.	Thursday Friday Saturday Sunday Noise Abate	Type of Entertainment Type of Entertainment MCO 389 regulates allowable decibel levels of noise tablishment will not violate this.			
		ACKNOWLEDGEMENT AND A	AGREEMENT		
I, (print the follo	owing: The attached The attach	, an authorized corporate ched business plan is a true and correct reflection of the undertail change in the business plan must be submitted to an apentation; and nof this business plan may result in suspension, revocation, ned by the Minneapolis City Council.	officer, partner or or dersigned's intentions pproved by the Minn	s; and eapolis City Council	before

Title _

_____ Date ____



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Additional Licenses and Permits

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L	╛	Amusement Mechanical Device: Machines or devices that: 1) Upon the insertion of a coin, slug, token or paper currency; at a fee
		charged by the establishment; or equipped to permit a free play or game; 2) Operate mechanically, electronically, by means of a video display or a combination thereof; 3) Operate as a game, contest or other amusement and do not have an automatic payoff device for the return of money, coins, merchandise, checks, tokens or any item of value; including pinball machines or mechanical miniature pool tables, bowling machines, shuffleboards, electric rifle or gun ranges, miniature mechanical devices or games patterned after baseball, basketball, hockey and similar games, played solely for amusement and not as gambling devices. Amusement Mechanical Devices also include Amusement Devices: Photo machines; non-commercial recording machines; machine operated target shooting, bowling, baseball and card games. Prohibitions: 1.Prizes, awards, merchandise gifts, or anything of value given to any player or operator; 2. Gambling; 3. Devices that have been converted into automatic payoff machines that discharge coins, checks or other tokens; Amusement, Place of: Any place where amusement mechanical devices are used. The following are exempt: 1) Places that are not licensed for on-sale liquor, wine or beer and have three (3) or fewer amusement devices; 2) Places where such devices are held in storage or for sale and are not actually in use; 3) Places owned or operated by a public corporation; Establishments holding on-sale licenses for liquor, wine or beer that exclude all persons under the age of eighteen (18) years of age unless they are accompanied by a parent or guardian. NOTE: An Amusement, Place of License is required in addition to an Amusement Mechanical Device License.
Ļ	╛	<u>Circus</u> : A public performance given by a traveling company of acrobats, clowns, entertainers, and/or trained animals.
Ļ	╛	<u>Children's Rides:</u> Any animal used to give rides to children or to power a vehicle used to give rides to children.
F	┥	Games of Skill: Any place where balls or missiles of any kind are thrown or shot at any type of target that is not coin operated.
L	┙	<u>Jukebox</u> : Two types of jukeboxes require a license: Movie Musical Jukebox : A machine that, upon the insertion of a coin or slug, shows movies and plays music at the same time. Musical Jukebox : A machine that plays music upon the insertion of a coin or slug.
Г	٦	Shooting Gallery: Any public place or range for shooting and discharging firearms at a target for which a fee is charged. Shooting
_	_	galleries or ranges maintained or operated by any military organization, police department or school and not available to the general
		public are exempt. See Shooting Gallery License Application for additional requirements.
		Permits
Γ	7	Amplified Music: Noise permit required. Contact the Environmental Services Division, 612-673-3867.
Ē		Amusement Rides: Carnival license required. Contact the Licenses Division, 612-673-2080.
		Animal Permits: Contact Minneapolis Animal Care and Control, 612-370-3892.
		Electrical Permit for temporary service and outlets. Contact the state of Minnesota 612-866-1979 or 1-800-342-5354 or email
		www.electricity.state.mn.us.
Ĺ	╛	Fire Works and Fire Related Permits: Contact the Minneapolis Fire Department, 612-335-3413.
Ē	_	Heating Permit for temporary heat or air conditioning. Contact the Inspections Division, 612-673-3000 or 311.
		Liquor: The applicant agrees to not permit the sale or consumption of intoxicating liquors without first obtaining the appropriate liquor license. Contact the Licenses Division at 612-673-2080.
		MN DOT: 651-234-7911.
		MTC Transit Detours: 612-349-5410.
Ļ	4	Parades: Must submit a map of the route. Contact the Transportation Division 612-673-2222.
F	╡	Park Board Permits: 612-230-6441. Plumbing and Gas: Inspections for potable water, gas burners and discharges to sewers. Contact the Inspections Division at 612-673-
L		3000 or 311.
Ļ	╡	Recycling Containers Must be requested ten days in advance.
L	_	Security and Off Duty Police: Security plan must be approved before your event. Contact the Police Special Event Coordinator at 612-673-3942.
		Short Term Food Permits for food and beverage distribution. Contact the Environmental Health Division, 612-673-5817. Street Closures for block events, parade routes, detours, etc. Contact Transportation and Parking Services Division at 612-673-5750. Temporary Toilets: Must use a state of Minnesota licensed service company and provide an adequate number of units per industry guidelines. Contact vendors in the yellow pages.
Γ	٦	Tents: A detailed plan must be approved by Building and Fire Inspectors. 612-673-5880.
Ē		Traffic Control: 612-335-5926. The Traffic Control hourly rate is \$50. If a service request is received less than 30 days before the
_		event, the hourly rate is \$75 which is also charged for unanticipated or same day requests for additional time or agents. A minimum
		number of hours may be required. Invoices, based on the negotiated cost, must be paid prior to the event. Cancellations: Full refund if
		cancellation notice is received more than 14 days prior to the event. If notice is received between 7-14 days prior to the event, there is a

50% refund. If notice is received less than 7 days prior to the event, there is no refund and 100% of cost will be charged to the event.